

**NORTH CAPE SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR MEETING**  
**11926 W. HWY K**  
**FRANKSVILLE, WI 53126**

**5:30 p.m.**

**AGENDA**

**October 23, 2023**

**North Cape Library**

1. Call meeting to order at 5:30 by Tom Henningfeld. Board members, Ryan Menken, Tom Henningfeld, Keith Jacobson, Tom Halter present. Dr. Lehnen, Ms. Hansen, Mrs. Holden, Mrs. Visalda and Ms. Griffiths also present

2. Approval of Minutes from September 25, 2023.

Motion made by Keith Jacobson and seconded by Ryan Menken to approve minutes from September 25, 2023. Motion carried unanimously.

3. Good News-Ms. Griffiths and Mrs. Visalda.

There is a lot of good news to share. Our 3rd, 4th and 5th graders participated in a fire safety poster contest. We had multiple winners, who were acknowledged on the morning announcements. Our 5th grade first prize winner also won the grand prize of a ride home on a firetruck! The primary wing took a field trip to the Raymond Fire Station where they got to do tours of the fire station, extinguish a pretend fire with a real fire hose, and learned safety tips. Chess club is off to a great start. Mrs. Bernacki and Mr. Saunders have 17 members, and it is really exciting to see them mapping out strategies. This is the largest chess club we have had. Ms. Witzeling and Ms. Harris held a parent session with Mike McGowan, focusing on teaching your child conflict resolution. Leaders in Action (formerly BullyBusters) provided babysitting during this event so that the parents were able to fully experience the event. Next month, there will be another session, focusing on reading and math. Middle school has a team building field trip planned to Lake Geneva ziplining next week. The middle school is also really enjoying the addition of a few electives, a cooking class, strategy games and a drama class. Ms. Hansen is also helping Mrs. Bernacki's RTI group with gardening, and they are looking forward to putting down some mulch soon. 4k is working hard on handwriting, especially colors, straight and curved lines. Their indoor play area has a pumpkin patch theme. Julia Schroeder, Physical Education student teacher, has really enjoyed her time here, and we will miss her! New literacy testing for foundational skills, AIMSweb is being utilized for primary wing. Our Girls basketball team won their first game. They have a few more away games and are looking forward to the League

tournament in November. Mr Vaccaro has coached girls basketball for 2 years and is doing a great job. We are still looking for a boys basketball coach.

4. Superintendent Report: Student Visit, Staff Goal Conferences, First Full Day of Inservice. Dr Lehnen had a recent visit with a former student who has just graduated from boot camp and is a Marine. It was a great visit. He thanked the staff for everything and even came in to speak to the 8th grade, focusing on kindness, being respectful and how joining the Marines has taught him discipline. We could not be more proud of him! Goal Conferences with staff happened even before school officially started! During inservice, our special education teachers and paraprofessionals will do a new training. In addition, there will be training on iReady and a mission and vision focus group.
5. Treasurer's Report:
  - a. Review of Financials (Revenue, Expenditure, Balance Sheet)  
  
Motion made by Ryan Menken and seconded by Keith Jacobson to approve as presented. Motion carried unanimously.
  - b. Approval of payroll and disbursement checks  
  
Motion made by Tom Halter and seconded by Ryan Menken to approve as presented. Motion carried unanimously.
6. Old Business
  - a. Facilities Update: Parking lot looks great, it is all sealed. Still an issue with water in the North corner. This will be looked at in depth at a later date.
  - b. HVAC library/Mrs. Vos's Room-There is a large HVAC unit above the stage. Still in planning stages for updating.
  - c. Roof core sample was taken, waiting on updated price from roofing company. Project funding discussed.
7. New Business
  - a. Motion and Approval of the Tax Levy Certification made by Tom Halter, seconded by Keith Jacobson. Motion carried unanimously.
  - b. Motion and Approval of the 2023-2024 Budget made by Keith Jacobson, seconded by Ryan Menken. Motion carried unanimously.
  - c. Motion and Approval of the James Imaging Contract made by Tom Halter and seconded by Keith Jacobson. Motion carried unanimously.
8. Motion to adjourn at 6:10 p.m. by Keith Jacobson, seconded by Ryan Menken.