

**NORTH CAPE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES
January 16, 2023**

- Call to Order
 - Board President, Dan Hying, called the meeting to order at 5:00 p.m. The following school board members were present: Dan Hying, Thomas Halter, Keith Jacobson, and Thomas Henningfeld. Dr. Lehnen, and Ms. Hansen were also present.

- Approval of Minutes
 - Motion made by Halter and seconded by Jacobson to approve the minutes from the December 19, 2022 school board meeting as presented. Motion carried unanimously.

- Good News: Rachele Senese and Dawn Menken
 - Ms. Witzeling received her \$1000 Mini grant from DPI to keep the BullyBusters program going. The money will be used to cover expenses including guest speaker Mike McGowan, social emotional learning materials, as well as resources for Bully Busters to use in classrooms.
 - Third Grade: Our class is really enjoying our opinion writing unit. The kids have been coming up with a lot of great persuasive speech ideas. They have learned first-hand that writing can be powerful, and can cause change in our world. We are also loving our mystery unit for reading.
 - Southern Lakes Anthology Contest: Next week, we will be entering 24 pieces into the Southern Lakes Anthology Writing and Art Contest. Students chosen from 5th -8th grade will be judged on their short stories, poems, or artwork. If students are selected, their pieces will be published in an anthology. Additionally, students will be recognized at a special ceremony held at The University of Whitewater in spring.
 - Math meet: On January 10th, we had 16 students in grade 5-8 participate in the math meet. The students all did well and demonstrated a growth mindset.
 - Library: The totals are all in for the December book fair and the final sales were just over \$3000. Half of that is given back to the school and spent on books for each classroom as well as books and supplies for the library.
 - PTO: The PTO had a successful poinsettia and Raised Right Gift Card fundraiser in December. They are also excited to get back to some of the great activities we have done in the past. Watch the calendar for upcoming Movie Night, Bingo, the annual Father Daughter Dance and Grandparents Day, just to name a few!

- Superintendent's Report:
 - Dr. Lehnen spoke of process used to interview and screen applicants for the Administrative Assistant position. There were a total of 9 candidates that were called in for an initial interview, four were brought back for a second interview, John performed reference checks on three. Two finalists were brought back for a facility tour and additional discussion and a finalist accepted the offer for a position.

- Treasurer's Report:
 - The financial reports were presented. Brief discussion was held. Motion made by Halter and seconded by Henningfeld to approve the financial reports as presented. Motion carried unanimously.
 - Motion made by Henningfeld and seconded by Jacobson to approve the payroll and disbursements checks as presented. Motion carried unanimously.

- Old Business:
 - Facilities /Grounds Update
 - Discussed the delays from the manufacturer of the Volleyball Standards that were ordered last May. Our vendor has provided an alternate source and we will proceed with that manufacturer and hope to receive the product by the end of March.
- New Business
 - Dr. Lehnen presented the recommended Declaration of Available Open Enrollment Seats in each class, as well as the Special Education Availability for 2023-2024, including reference to our board policy and the contracting of special education services. Brief discussion was held.
 - Motion was made by Henningfeld and seconded by Jacobson for approving the recommended Declaration of Available Open Enrollment Seats for 2023-2024 in general education (see attachment). Motion was made grade level by grade level according to the attached sheet. The motion carried unanimously.
 - Motion was made by Halter and seconded by Henningfeld for approving the recommended Special Education Availability for 2023-2024. Additional documentation was provided by the Special Education Director of Waterford Education Consortium. Motion included no availability of SPED open enrollment at any grade level due to the inability to contract additional services. Motion carried unanimously.
- Motion to Adjourn to Executive Session under State Statute 19.85(1)(c) for discussion on employment, promotion, compensation or performance evaluation data of any public employee, specifically the superintendent's contract, over which the governmental body has jurisdiction or exercises responsibility, at 5:44 pm by Henningfeld and seconded by Jacobson. Motion carried unanimously.
- Motion made by Halter and seconded by Henningfeld at 6:22 pm to reconvene to open session.
- Motion to Adjourn at 6:23 by Jacobson and seconded by Henningfeld. Motion carried unanimously.

1/16/2023

| Grade | Anticipated Enrollment 23-24 | Open Enrollment Seats Available 23-24 |
|--------------|-------------------------------------|--|
| 4K | 11 | 5 |
| 5K | 21 | 0 |
| 1 | 21 | 0 |
| 2 | 25 | 0 |
| 3 | 14 | 5 |
| 4 | 17 | 4 |
| 5 | 21 | 0 |
| 6 | 24 | 1 |
| 7 | 18 | 5 |
| 8 | 23 | 1 |

Special Education - 0 (Availability for Students with Disabilities in any grade)