

North Cape Chromebook Student/Parent/Teacher Contract

The integration of Chromebooks into the classroom is very exciting and, if utilized correctly, will create stimulating new opportunities for our students. This document will serve as a contract between the teacher, student, and parent in order to ensure a safe and productive technological atmosphere. Please read over the information below. In order to use the Chromebook for required class activities, students must be responsible for adhering to these rules and policies at all times. Remember, the device is at all times property of North Cape School District, not a personal device. Violation of these regulations can result in loss of the device &/or void the warranty.

- The Chromebook must remain at school and must be plugged in to charge at the end of every day.
- Only use the device that is assigned specifically to you; do not let other students use or borrow your device.
- Do not place books or other items on top of the device.
- Never leave your device unattended.
- Shut down the device completely before charging the device for the next day. This should occur at the end of every school day. Do not plug in the device to charge between classes or during class without teacher permission.
- Students should not personalize their devices in any way. This includes decals, and downloading any software, application or short cuts that have not been explicitly allowed by the teacher (devices will be periodically checked for restricted downloads).
- Chromebooks may only be used with the expressed permission of the teacher.
- When the Chromebook is being used for in-class assignments, the student is required to use the Chromebook exclusively for the work associated with class. Students should not, for purposes other than the assignment, peruse the internet, utilize any form of social media, check email, engage in unrelated media, or do anything not directly related to class work.
- If at any time a student is found to be accessing inappropriate media on his/her Chromebook, the parents of the student will be contacted immediately and appropriate disciplinary action will ensue.
- Follow the teacher's instructions about naming documents prior to sharing or printing.
- If you notice that something is wrong with the device, report to your teacher immediately.
- No food or drinks allowed around the devices.
- Follow all North Cape School District policies and school rules pertaining to the use of technology.

Failure to abide by these rules may result in:

- the confiscation of the item for varying lengths of time
- restoration or restitution for damages up to the replacement cost of the Chromebook.
- loss of access privileges either temporarily or permanently

Please sign below to express your understanding and agreement to the terms above.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent Name: _____

Parent Signature: _____ **Date:** _____

This must be on file with the office no later than September 4, 2018