

North Cape PTO Meeting

May 30, 2018

Library

3:45pm

Attendance: Tracey Schaal, Jessica Harris, Katie Freimark, Ashley Lentz, Rebecca Shuman, Amy Moczynski, Amanda Dales, Jenny Niski, Leah Mekemson, Paula Jedlicka, Nicole Brierly.

- **Minutes** - May 2nd minutes were approved.
- **Treasurer's Report** - Our checking account is looking better as we close out the year. Jessica shared that we will be switching to "Quicken" to keep track of finances. This will replace Quickbooks and is less expensive. She also shared some of the things PTO has sponsored with the school board at the last meeting. There were a lot of positive things to share.
- **Box Tops**- During the 17-18 school year box tops generated \$745.
- **Scrip** - \$43.50

Old Business

- **Movie night:** Attendance was low for this movie night. It was the evening after the zoo field trip which might have contributed.
- **Art Auction:** The art auction was awesome and had a \$975 profit.
- **Popcorn, candy, and water sales:** Popcorn, candy, and water was sold at both of the recent concerts. Profit of \$306.80. The spring showcase, and the band concert. It was very well received and people commented on how they liked it. Next year we will consider doing this at other concert events and maybe finding a location that would be easier to see or access.
- **PTO Gathering-** The location has been moved to the Freimark's home. Event will be on June 18th at 6pm. Please bring an appetizer to pass. Tracey will send a reminder with details.
- **smileAmazon-** Jessica checked into getting us a Smile account on Amazon. Unfortunately we do not have the right Tax ID to be eligible.

New Business

- **Schoolkidz:** This year the school supply program SchoolKidz will be done online only. It will run from June 4th-22nd. The information will go home to students on Monday. Reminders will also be available at registration. Considering the financial situation, it was decided for the PTO to keep the 10% discount available. Last year the 8% discount was given to parents. If parents are expressing concern regarding this we can always switch it back. Headphones will be available to order at registration but will be separate from SchoolKidz. Small packs of earbuds will still come in the supply boxes.
- **Citizenship Award:** Amy shared that teachers and staff were given the opportunity to nominate a current 8th grade student to receive the Citizenship Award the night of graduation. This award goes to a student who is an all-around great kid. Amy has the results and is excited to hand out the plaque at graduation.
- **PTO Budget:** Tracey provided copies of the expenses, deposits and earnings from the last two school years. It was noted that there was a discrepancy found with the earnings from snack cart, movie nights, open gyms, ice cream social, and soda. In previous years there were earnings around \$1700. This year earnings only showed around \$200. Deposit tickets and quickbooks were checked but the funds were not located. Next year the plan is to start fresh and use a system to keep track of money before and after which will be initialed by the person helping.
 - o Using a blank budget sheet the group set budgets for each of the events and activities the PTO typically does on a yearly basis.
 - o Committees for father/daughter and mother/son can decide what to use their budget for. If this includes some kind of take-home gift, that is up to them.
 - o It was mentioned to sell t-shirts for Grandparents Day to offset some of the expense for that day. We will revisit this idea closer to the date.

- o Discussion and a vote took place regarding the amount of money to be given to former North Cape students in the form of a college scholarship. Some felt that decreasing the amount back to \$500 would allow the PTO to do other activities for students who are currently in our school. Others felt that keeping the \$1000 per student was appropriate. It was voted to keep the \$1000 and reevaluate based on the financial situation next year.
 - Motion to pass the budget was made by Paula. Seconded and approved.
- **PTO Activities/Committees Sign-Up:** The sign up for next years activities will be a little different than in years past. Please use the Google Doc to sign up for a committee/activity that you would like to take the lead on. You will be responsible for all aspects of the activity. (ex. making sign up sheets, asking for volunteers, sending flyers home to students, getting supplies, asking permission from Mr. Lehnen) set up, and clean up.
 - o parts of this document were filled in by those in attendance at the meeting
 - o look for an email containing the document to see how you can be a part of the fun activities happening next year!
 - o specific event dates were not yet determined.
- **Admirals Education Day Game, November, 7th 2018:** Jessica briefly shared that she is interested in setting up a school-wide field trip to an Admirals Education Day hockey game. in November. Before approaching Mr. Lehnen for approval, she wanted to see if the PTO would be willing to financially support part of the trip. Whether bussing or ticket cost. It was decided that Jessica should inquire with Mr. Lehnen and then come to September meeting with details about what is needed.

NEXT MEETING,
September ????