

# North Cape PTO Meeting

March 7, 2018

Library

3:45pm

**Attendance:** Tracey Schaal, Mandy James, Katie Wollermann, Jenny Niski, Rebecca Shuman, Nicole Brierly, Jessie Henningfeld, Kim Kaye, Katie Freimark, Paula Jedlicka, Dawn Menken, Jessica Harris, Amanda Dales, Stacey TenBrink, Ashley Lentz, Leah Mekemson

- **Minutes** – Read out loud during the start of the meeting by Mandy James.
- **Treasurer's Report** – Checking = \$9,091.61 Savings = \$2,174.40.91, major purchase during the month was the new popcorn machine. Dawn created a reimbursement form to use going forward. Fill it out and submit to Jessica with all receipts going forward to help better track where the money is being spent.
- **Scrip** – No updates.

## Old Business

- **New Popcorn Machine** – Purchased (\$768.08), a new cart is needed because the new machine is bigger than the last machine we had. Dawn mentioned she has a variety of carts that we can look at and see if any work.
- **Father/Daughter Dance** – February 16<sup>th</sup>. Very successful event. The DJ did not show up, so as a backup plan, music from a phone was used and worked out well, kids all enjoyed it. Roughly 115 father/daughters attended. Pictures from the event should be going home with students soon.
- **Father/Daughter, Mother/Son Survey for Kids** – Tracey will be doing this on April 11<sup>th</sup> during the lunch hours. Rebecca will assist.
- **Brainstorming Meeting** – This meeting was held on February 21<sup>st</sup>. Idea's suggested during the meeting included having a "Date Night" run by the 8<sup>th</sup> Grade Class, a Trunk-or-Treat or Fall Fest Event, a replacement event for the Spring Fling, such as a Baseball Game, Welcome Back lunch for teachers, Bingo Night, Carnation Sales around Valentine's Day and having popcorn/other snacks sold before concerts.
- **Open Gym** – Was held on March 2<sup>nd</sup>. 36 kids attended, successful event.
- **New Bylaws** – Edited and completed by Tracey, attached to the agenda for today's meeting. Please review and let Tracey know of any comments/questions.

## New Business

- **Veterans Outreach Food Drive;**
  - Tentative dates, Community Wide Collections March 12-23<sup>rd</sup>. School Collection March 19-23<sup>rd</sup>.
  - Katie W said that it starts next week, she already has change jars located at most areas in the community. A flyer will be going home next week with students.
  - The school drive will be a competition of Boys vs Girls with daily updates. Winner to possibly get to watch a movie and have popcorn during school on March 29<sup>th</sup>.
  - Katie could use volunteers, she will send around a sign up sheet.
  - There will be a bake sale on March 21<sup>st</sup> run by Student Counsel with proceeds going to Veteran's Outreach.
- **Grandparents Day; March 9<sup>th</sup> 9-11am**
  - 234 grandparents are signed up this year (larger number then in the past). All volunteers should arrive at 8am.
- **Movie Night; March 16<sup>th</sup>, Coco & Middle School - Wonder**
  - Mandy & Katie to send home flyers with students. Mandy to purchase Coco, Katie to purchase Wonder. Sign up to volunteer on the Google Docs Event Page.
  - Troop 10465 will be selling Girl Scouts during the movie night.
- **Spaghetti Dinner; Sunday, April 15<sup>th</sup>. 4-7pm, Mrs. Menken**
  - Dawn has flyers, looking for sponsors to purchase advertising space on the placemats that will be at the event.
  - Looking for volunteers to help set up tables before the event (on Friday) and take down tables after the event. Sign up on the Google Docs Event Page.

- Classroom baskets will make a comeback at the Spaghetti Dinner this year. Each classroom will have a raffle basket in an auction during the event. Each class was allowed to pick their theme.
- Volunteers needed to help with some of the classroom baskets, sign up occurred during the meeting.
- The idea was mentioned of PTO donating some money to each classroom for their basket. Katie F motioned to give each class up to \$50 to help create their basket. Leah seconded the motion and all were in favor.
- Also new this year, there will be cake for dessert at the Spaghetti Dinner. Student Counsel and Bully Busters will be helping hand out the cake at the event.
- Dawn applied for a raffle license for the event, as there will be a live auction and a silent auction.
- **Art Auction Update;**
  - Currently waiting to hear back from the art teacher on getting started on the projects.
  - All Art Projects will be on auction at the Spring Concert in May.
- **Middle School Volunteer Event; Tentative April Dates, Katie W.**
  - HALO is looking to be the best option, as they have work that can be done such as painting rooms and serving meals. Katie W to follow up with more details.
  - The Humane Society option will not work, you need to be 18 to volunteer there.
- **Wayne's Daughters Fundraiser;**
  - This will start just before Spring Break and run for 2 weeks. Wayne's Grand Opening at both locations is at the end of April.
- **Teacher Appreciation Week; April 30-May 4<sup>th</sup>, Paula**
  - Paula is going to have a planning meeting on Wednesday, March 21<sup>st</sup> at 3:45pm in the library. Come with ideas for teacher appreciation week.
- **PTO Scholarship Update;**
  - Applications given to committee the week of April 16th
  - Meeting to choose winners will be April 26<sup>th</sup> at 3:45pm in the library.
  - Typically PTO gave (2) \$500 Scholarships, Tracey suggested this year we give (2) \$1,000 Scholarships. Dawn motioned to give (2) \$1,000 scholarships and Amanda seconded, all were in favor.
  - To be part of the selection process, sign up on Google Docs and Tracey will send you the applications received this year.
- **Nominations for Officers;**
  - Tracey, President, Katie W, Vice President, Jessica Harris, Treasurer, Katie F & Rebecca, Membership Coordinator, Ashley L, Mandy, Secretary.
  - Paula motioned to have a 5<sup>th</sup> Board Member, Katie F seconded, and all were in favor.
- **Discussion;**
  - Stacey TenBrink mentioned she is setting up a group that she will send reminder texts to right before Scrip orders are due, to continue to make this program successful. She will send the PTO group email address an email asking who would like to be added to this reminder list.

**NEXT MEETING, APRIL 11<sup>TH</sup>, 2018**