

North Cape PTO Meeting

January 31, 2018

Library

3:45pm

Attendance: Tracey Schaal, Mandy James, Donan Johnson, Katie Wollermann, Jenny Niski, Rebecca Shuman, Nicole Brierly, Jessie Henningfeld, Melanie Cashwell, Katie Freimark, Paula Jedlicka, Dawn Menken, Jessica Harris, Amy M., Amanda Dales, Nicole Carlson, Ashley Lentz, Shannon Ehnert

- **Minutes** – Read out loud during the start of the meeting by Mandy James.
- **Treasurer's Report** – Checking = \$15,129.83 Savings = \$2,215.91
- **Scrip** – There was no January order places, there was \$8 earned through ScripNow orders.

Old Business

- **Movie License** – The movie license was now received, used a credit card through Tina in the office.
- **Open Gym** – Very successful night, about 35 kids attended as well as their families, lots of fun was had by everyone. Snack sales earned \$46 profit.

New Business

- **Explain Google Docs;**
 - Tracey did a presentation using the screen on how to access Google Docs. This is the program we will be using for people to sign up to volunteer to help out for events going forward. This allows people who can't attend the school PTO meetings each month to still be able to volunteer.
 - Google Docs is real time, so multiple people can be accessing forms at once.
 - The first set of events to volunteer for are already available on a Google Docs form. Tracey will be emailing this form out to the PTO group email address anytime there are new events to volunteer for.
- **Busing for field trips;**
 - In the past, we have paid for busing for all wings, but have yet to vote on doing so for this school year again.
 - A teacher asked for busing in an amount for over \$500. Paula motioned to pay for busing for each wing again this school year, Katie F seconded the motion and all were in favor.
- **New Popcorn Machine;**
 - Tracey mentioned the idea of getting a new popcorn machine since ours is very old and showing a lot of signs of wear and tear at this point, and we use it often for movie nights, sports events and other school events.
 - Sam's Club has a popcorn machine on sale, there is a 12-14oz machine for \$669 and a larger machine for \$997 with a rebate currently. Mandy motioned the PTO pays for a new popcorn machine for the school, Amanda seconded the motion and all were in favor.
- **Father Daughter Dance Feb 16th Update;**
 - The theme this year is 'Enchanted Forest', a wood/earthy theme. There is a plan to assemble the invites after the PTO meeting today so they can be handed out to classes tomorrow.
 - There will be a trail mix bar, cupcakes, water and other beverages. The dance will be held from 6-8pm, Nicole B will be taking the pictures this year, Amy will be handling the DJ, Jessie & Mandy to handle the photo backdrop and Katie F/Tracey handling all decorations.
- **Brainstorming Meeting, February 21st, 3:45pm in the library;**
 - This meeting is designed to go over new ideas for next year that PTO members have, please come to the meeting with anything you would like to discuss.
 - If you cannot attend the meeting, but have an idea for the PTO for the next school year, please email any board member.
- **Open Gym, March 2nd;**

- Mandy discussed that she cannot attend this open gym due to a conflict and asked for volunteers to run it. Sign up on the Google Docs form if able to volunteer.
- Mandy to send flyer out at school in mid-February.
- **Grandparents Day, March 9th;**
 - This event will be held from 9am-11am. Sign up on Google Docs form to volunteer. Volunteers should arrive around 8:30am.
 - As in prior years, we will have a photographer (charging us \$350), coffee and donuts in the gym and a music program to end the event.
- **Veterans Outreach Food Drive;**
 - Tentative Dates; Community wide collections from March 12-23rd, School collections from March 19-23rd. Please sign up on the Google Docs form if interested in volunteering.
 - Katie W discussed we did this event for the first time last year and it was very successful, the Outreach Program is based out of Racine and gives food and other items to Veterans.
 - It was decided to switch this food drive to March this year, as Veteran's Outreach mentioned this is a time when their shelves tend to be bare after the holidays.
 - There will be food bins in some community locations as well as cash donation only bins in other locations, such as bars/restaurants.
 - We will have a different food/item theme at school each day for the children to bring in donations.
 - Tentative assembly date to end the program/food drive is March 29th, the day before Spring Break.
- **Movie Night, March 16th (also middle school movie night);**
 - We will be showing 'Coco', Mandy to create flyer & get money bag. Sign up on the Google Docs form if interested in volunteering.
 - Middle School will be showing 'Wonder', it will be open for 5th-8th graders and pizza and drinks will be for sale.
- **March PTO Meeting – Nominations for Offices**
 - Call, text, or email Tracey on or before March 7th @ traceyschaal@gmail.com, 262.492.0929, you will remain anonymous.
 - You may also nominate at the meeting in March. We will vote on the new board in April.
 - Nominee must be at the March PTO meeting and accept the nomination.
 - Must have attended 3 PTO meetings to nominate and/or run for office.
 - Dawn mentioned the idea of a 5th board member, to be titled something along the lines of a 'Membership Recruitment Position', handle greetings at meetings and helping obtain new members.
 - Paula motioned to have a 5th Board Member, Katie F seconded, all were in favor.
- **Art Auction Update;**
 - No major updates yet, Amy motioned PTO pay \$30/classroom for projects for the Art Auction. Katie W seconded the motion, all were in favor.
- **Middle School Volunteer Event (tentative April dates);**
 - Katie W said when surveying the middle school kids, a lot of them were in favor of having a volunteer event together.
 - Katie W mentioned HALO, a shelter in Racine, where children could prep and serve a meal. This event was done by another PTO member's family in December and said it was a great experience.
 - Katie W also mentioned the idea of volunteering at the Racine Humane Society, but is currently looking if there is an age requirement.

NEXT MEETING, MARCH 7TH, 2018