

NORTH CAPE SCHOOL DISTRICT

PRE-ARRANGED ABSENCE

There are occasions when students know they will be absent from school, i.e., deer hunting, family vacations, funerals, etc.

Teachers will cooperate in preparing and providing lessons for these pupils if sufficient time is allowed. We are asking that for family vacations, we have 5 days prior notice. For other pre-arranged absences, 3 days prior to the first day of absence will allow the teacher adequate time to prepare. Students will then bring back their completed work the day they return.

Parents, please take time to pre-arrange with the teacher(s) any tests that your child will be missing. Teachers will determine the best time for students to make up tests.

_____ will be absent from school

_____ through _____ .
(First day of absence) *(Last day of absence)*

He/she will have homework completed upon return to school.

(Parent's Signature)

(Date)